

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 9:00 A.M. OCTOBER 20, 1998

PRESENT:

Joanne Bond, Chairman  
Mike Mouliot, Vice Chairman  
Sue Camp, Commissioner  
Jim Galloway, Commissioner  
Jim Shaw, Commissioner

Betty J. Lewis, County Clerk  
Katy Simon, County Manager  
Madelyn Shipman, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

98-1008 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that the agenda for the October 20, 1998 meeting be approved with the following amendments: Delete Item No. 6B(1), Bid No. 2106-99 for Kitchen Equipment for the Sheriff's Office; and Item No. 8, Recommendation to approve proposed settlement of condemnation suit.

PUBLIC COMMENTS

There was no response to the call for public comments.

98-1009 AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS - ACQUISITION OF PERSONAL COMPUTERS - MIS

Matt Beckstedt, Director, Management Information Services, reviewed additional documentation presented in response to discussion held at yesterday's caucus meeting containing a recommendation to include Item 2.D on page 10 of the Technology Replacement Program which adds criteria for accepting proposals for acquisition of Personal Computers. Mr. Beckstedt reviewed the recommendation and responded to questions of the Board.

Upon recommendation of Matt Beckstedt, Director, Management Information Services, and John Sherman, Management Analyst, on motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that staff be authorized to issue a request for proposals for the acquisition of personal computers based on the Technology Replacement Program as outlined in the agenda material and placed on file with the Clerk, and including the revision to add Item 2.D as submitted by staff.

98-1010 AWARD OF BID - PRINTING OF 1999-2000 TAX ASSESSMENT LIST - BID NO. 2110-99 - ASSESSOR

This was the time to consider award of bid, Notice to Bidders having been published in the Reno Gazette-Journal on September 2 and 24, 1998, for Printing of 1999-2000 Tax Assessment List for the Washoe County Assessor. Proof was made that due and legal Notice had been given.

One Bid, copy of which was placed on file with the Clerk, was received from Golden Eagle Press.

Reno Newspaper, Inc. and Sparks Tribune submitted "No-Bid" responses.

North Lake Tahoe Bonanza and Sierra Press failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Mouliot, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that Bid No. 2110-99 for Printing of the 1999-2000 Tax Assessment List for the Washoe County Assessor be awarded to the sole bidder, Golden Eagle Press, based on their being the lowest, responsive and responsible bidder meeting specifications, terms and conditions, in the amount of \$400.13 per page for an estimated 115 pages, at a total cost of \$46,014.95 based on one distribution of the list.

It was noted that no responses to the Notice to Bidders for Bid No. 2110-99 published in the Reno-Gazette Journal on September 2, 1998 were received by the September 17, 1998 deadline and as outlined in NRS 332.148 regarding Failure to Receive Responsible Bids, Washoe County advertised a "No Bid Response" on September 24, 1998 in the media for the 7-day period required by law; and that during that 7-day period Golden Eagle Press responded with a responsive, responsible bid meeting the criteria of NRS 244.330 (1) which requires that public printing of this type be placed with a bona fide commercial printing establishment within the County.

#### 98-1011 WATER RIGHTS DEED - ROBERT G. & LINDA M. JONES - UTILITY SERVICES

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Mouliot, seconded by Commissioner Camp, which motion duly carried, it was ordered that the Water Rights Deed between Robert G. and Linda M. Jones, as Grantor, and Washoe County, as Grantee, for 3.48 acre-feet of surface water rights from a portion of Claim 193, be approved and Chairman Bond be authorized to execute. It was further ordered that the Utility Services Division Manager be directed to record the Water Rights Deed with the County Recorder.

It was noted that the Grantors are dedicating these water rights in support of their parcel map creating one new parcel currently a part of APN 039-290-25.

#### 98-1012 WATER RIGHTS DEED - WATER SALE AGREEMENT - SIERRA PACIFIC POWER COMPANY - M. PINGLE RESIDENCE - UTILITY SERVICES

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Mouliot, seconded by Commissioner Camp, which motion duly carried, it was ordered that the Water Rights Deed and Water Sale Agreement between Sierra Pacific Power Company and Washoe County for 0.89 acre-feet of water rights being a portion of Permit 24613, Certificate 7906, said Permit (formerly Truckee River Decree Claim 180) having been further changed by Permit 56732, be approved and Chairman Bond be authorized to execute. It was further ordered that the Utility Services Division Manager be directed to record the Water Rights Deed and Water Sale Agreement with the County Recorder.

It was noted that these water rights are being dedicated to Washoe County in support of M. Pingle's residence, APN 030-183-03 and Washoe County, in turn, is making these rights available to Sierra Pacific Power Company so they may supply water to the project.

#### 98-1013 WATER RIGHTS DEED - WATER SALE AGREEMENT - SIERRA PACIFIC POWER COMPANY - DERRAL FAULSTICH PARCEL MAP - UTILITY SERVICES

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Mouliot, seconded by Commissioner Camp, which motion duly carried, it was ordered that the Water Rights Deed and Water Sale Agreement between Sierra Pacific Power Company and Washoe County for 2.42 acre-feet of water rights being a portion of Claim 431 be approved and Chairman Bond be authorized to execute. It was further ordered that the Utility Services Division Manager be directed to record the Water Rights Deed and Water Sale Agreement with the County Recorder.

It was noted that these water rights are being dedicated to Washoe County in support of Derral Faultstich's Parcel Map creating three new parcels currently a part of APN 216-040-07; and that Washoe County, in turn, is making these rights available to Sierra Pacific Power Company so they may supply water to the project.

#### 98-1014 UNCOLLECTIBLE PERSONAL PROPERTY ACCOUNTS - PERSONAL PROPERTY TAX ROLLS - COMPTROLLER

Katy Simon, County Manager, advised that, pursuant to discussion at yesterday's caucus meeting, staff will provide a status report

at a future date regarding the handling of uncollectible accounts.

Upon recommendation of Kathy Garcia, Comptroller, on motion by Commissioner Mouliot, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that staff be authorized to delete the names, amounts and account numbers from the personal property tax rolls, as set forth on the September '98 Washoe County Assessor's/Treasurer's Deletion List [placed on file with the Clerk].

It was noted that the personal property tax delinquency list has been reviewed by the District Attorney's Office and they concur with the Treasurer's Office that the amounts contained on the list appear to be uncollectible for the reasons set forth.

#### 98-1015 CORRECTION OF FACTUAL ERRORS ON TAX ROLLS - ASSESSOR

Upon recommendation of Thomas Sokol and Jean Tacchino, Assistant Chief Deputy Assessors, on motion by Commissioner Mouliot, seconded by Commissioner Camp, which motion duly carried, it was ordered that the following Roll Change Requests correcting factual errors on tax bills already mailed, be approved for the reasons indicated thereon and mailed to the property owners, a copy of which is placed on file with the Clerk. It was further ordered that the Orders directing the Treasurer to correct the errors be approved and Chairman Bond be authorized to execute on behalf of the Commission.

	Vernon Frye	I.D. #51/00-459	1997/98 Unsecured Roll
	Santa Barbara Bank & Trust	I.D. #2/191-556	1997/98 Unsecured Roll
	Vencor Nevada LLC	APN 013-051-22/I.D.#2/032-005	1998/99 Secured Roll
RCR 153	Middlefork Ltd. PTSP	APN 040-890-01	1998/99 Secured Roll
RCR 154	TC Reno, Inc.	APN 090-050-76	1998/99 Secured Roll

#### 98-1016 AMENDED SUBGRANT AGREEMENT - NEVADA SUPREME COURT ADMINISTRATIVE OFFICE - SUPERVISED VISITATION PROGRAM - CASA DIVISION OF FAMILY COURT - DISTRICT COURT

Mary Herzik, Director, Court Appointed Special Advocates (CASA), described the Family Visiting Program and responded to the questions of the Board.

Upon recommendation of Mary Herzik, Director, CASA, on motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that an amended subgrant in the amount of \$33,850 from the Nevada Supreme Court Administrative Office of the Courts for the CASA Division of Family Court's program operations in FY98-99 for the Supervised Visitation Program known as Families Visiting be accepted and the following account transactions be authorized:

Increase Account	Amount	Increase Account	Amount
001-1212021G-4301	\$33,850.00	001-1212021G-7103	\$14,580.00
		-7250	1,200.00
		-7362	5,200.00
		-7367	5,280.00

-7266	6,240.00
-7385	1,200.00
-7245	150.00

TOTAL	\$33,850.00	\$33,850.00
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98-1017 AGREEMENT - ROCK NEVADA ENTERPRISES, INC. - DISTRICT ATTORNEY

Upon recommendation of Madelyn Shipman, Assistant District Attorney, on motion by Commissioner Mouliot, seconded by Commissioner Camp, which motion duly carried, it was ordered that the agreement between Washoe County and Rock Nevada Enterprises, Inc., concerning resolving issues raised with regard to certain water rights deeds be approved and Chairman Bond be authorized to execute.

98-1018 INTERLOCAL AGREEMENT - TRUCKEE MEADOWS COMMUNITY COLLEGE DEPARTMENT OF PUBLIC SAFETY - SHERIFF

Captain Frank Barnes, Sheriff's Office, responded to questions of the Board regarding this item.

Commissioner Shaw noted that the local colleges use the campuses of the School District for evening classes and asked if they should be part of the interlocal agreement. Capt. Barnes advised that this is a good point and he would look into whether or not the School District should be included in the agreement.

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, it was ordered that the Interlocal Agreement between Washoe County, the Sheriff of Washoe County, the City Council of the City of Reno, the Chief of Police of the City of Reno, the City Council of the City of Sparks, the Chief of Police of the City of Sparks, the Department of Motor Vehicles and Public Safety of the State of Nevada, the Nevada Highway Patrol Division, the Board of Regents of the University and Community College System of Nevada and the Chief of the Truckee Meadows Community College Department of Public Safety concerning the provision of mutual assistance to other law enforcement agencies be approved and Chairman Bond be authorized to execute.

98-1019 BILL NO. 1220 - AMENDING WCC CHAPTER 5 - TRAVEL REGULATIONS

Bill No. 1220 entitled, "AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING PROVISIONS FOR LEGISLATIVE AND LOBBYING EXPENSES, ADDING PROVISIONS FOR SPECIAL ACCOUNTS; REVISING PROVISIONS RELATING TO TRAVEL ACCOUNTS, TRAVEL BY NON-COUNTY PERSONNEL, EMERGENCY TRAVEL, LOCAL BUSINESS EXPENSE, USE OF COUNTY VEHICLES, AND OTHER MATTERS PROPERLY RELATING THERETO," was introduced by Commissioner Camp, the title read to the Board, and legal notice for final action of adoption directed.

98-1020 BILL NO. 1221 - AMENDING WCC CHAPTER 45 - SENIOR SERVICES ADVISORY BOARD - PROGRAMS

Bill No. 1221 entitled, "AN ORDINANCE AMENDING CHAPTER 45 OF THE WASHOE COUNTY CODE BY ADDING NEW SECTIONS CREATING A SENIOR SERVICES ADVISORY BOARD; DELINEATING ADVISORY BOARD ROLE; DELINEATING PROGRAMS PROVIDED BY THE SENIOR SERVICES DEPARTMENT; PROVIDING FOR CONFIDENTIALITY OF INDIVIDUAL CLIENT INFORMATION; ESTABLISHING AN APPEAL PROCEDURE; AND OTHER MATTERS PERTAINING

THERETO," was introduced by Commissioner Shaw, the title read to the Board, and legal notice for final action of adoption directed.

#### 98-1021 EMPLOYEE RECOGNITION PROGRAM - PERSONNEL

Katy Simon, County Manager, noted that the people being recognized today were not in attendance and advised that she will make sure that they receive their award certificates. She then reviewed the suggestions made by the award recipients that may lead to substantial savings, efficiency, and dollars for the County. Chairman Bond expressed appreciation and thanks to the employees for their suggestions.

Pursuant to the recommendation of the Employee Recognition Committee, Chairman Bond recognized the following employees for their potential cost-saving suggestions as documented in the agenda material dated October 8, 1998 [placed on file with the Clerk].

Rhonda Sheehan  
Ronald Rush  
Linda Nunez  
Carol Buonanoma

#### 98-1022 DELAY AND RESET PUBLIC HEARING - SCHEDULE OF RATES AND CHARGES - RECLAIMED WATER SERVICE - WATER RESOURCES

9:30 a.m. This was the time set to acknowledge the delay of the public hearing regarding this item, and to reset said public hearing to October 27, 1998, at 5:00 p.m.

Chairman Bond opened the public hearing and called on those wishing to speak and there was no response.

Upon recommendation of Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that the delay of the public hearing concerning an ordinance adopting requirements and a schedule of rates and charges for provision of reclaimed water service within Washoe County and providing procedures for its enforcement be acknowledged; and that the public hearing regarding same be reset to October 27, 1998, at 5:00 p.m.

It was noted that at the September 15, 1998 meeting the first reading of the subject ordinance was held and staff was directed to schedule the public hearing for October 20, 1998; that staff was unable to publish the public hearing notice in the local newspaper within the 30-day time period required by NRS; and that the District Attorney's Office determined that a request to delay and reset the public hearing should be made in order to meet NRS noticing requirements.

#### COMMISSIONERS'/MANAGER'S COMMENTS

Katy Simon, County Manager, advised that she will not be in attendance at next week's BCC meeting as she will be out of town attending the International City/County Management Association Convention in Orlando, Florida; and that Howard Reynolds, Assistant County Manager, will serve as the Acting Manager in her absence.

Commissioner Mouliot requested that Finance staff provide figures for the next two fiscal years relative to projected shortfalls. County Manager

Simon advised that an intensive workshop regarding this issue is scheduled for November 23, 1998 and staff is working very hard to put together all fiscal information to present to the Board at that time.

## COMMUNICATIONS AND REPORTS

The following communications and reports were received, duly noted, and ordered placed on file with the Clerk:

### 98-1023 Communications:

- A. From the Department of Transportation, one original copy of a document containing the Special Provisions, Proposal, Contract No. 2894, & Bond on U.S. 395 from 1.24 kilometers north of Golden Valley Interchange to 0.71 kilometers south of the Cold Springs Interchange, Granite Construction Company, Contract, which was forwarded to Public Works on September 9, 1998.
- B. From the Department of Transportation, one original copy of a document containing the Special Provisions, Proposal, Contract No. 2896, & Bond on Mill Street, Greg Street and at Truckee River Bridges at lower Wells Avenue, Mayberry Drive, and Sierra Street, A & K Earth Movers, Inc., Contractor, forwarded to Public Works on September 23, 1998.
- C. A Posted Public Notice and related material of a Joint Meeting between the Board of County Commissioners and the Reno City Council held on Tuesday, September 1, 1998 at 12 noon at the City Hall, City Council Chambers, 490 South Center Street, Reno, Nevada, concerning items of common interest before the 1999 Legislation.
- D. County Human Services Consortium Triumvirate Meeting Minutes and related material of a meeting held on August 26, 1998, in the Caucus Room of the County Administration Complex.
- E. Executed copies of Testing and Inspection Services Agreements between Washoe County and AGRA Earth & Environmental, Inc., concerning professional services in conjunction with SAD #26, Matterhorn Boulevard, and SAD #27, Units 1 and 2, Osage and Placerville Road, street paving projects.

### 98-1024 Reports - Monthly (August, 1998)

- A. Animal Control
- B. County Clerk
- C. Court Clerk
- D. Treasurer

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There being no further business to come before the Board, the meeting adjourned at 9:35 a.m.

JOANNE BOND, Chairman

Washoe County Commission

ATTEST: BETTY J. LEWIS, County Clerk